



## POLICY AND REGULATIONS FOR THE USE OF SCHOOL LOCKERS

- Each locker will be allocated to one student only and lockers may not be exchanged between students.
- This type of locker does not guarantee the security of the objects deposited inside, therefore, students must not leave valuable items.
- Sage College will have no responsibility for the possible disappearance of objects deposited, breakage or damage to the locker, being the responsibility of the student.
- It is strictly forbidden to use the locker to deposit objects which, due to their characteristics or composition, may be considered dangerous, noxious or harmful, or which are a threat to health and Sage College regulations.
- Sage College reserves the right to open the lockers, either with the master key or by breaking the padlock, at the request of any teacher on suspicion of non-compliance with the rules of use. This action must be authorised by Mr Wickham and parents/guardians will be informed in advance.
- In the event of the pupil losing the key to their personal padlock, the Sage College maintenance team, authorised by Mr Wickham, will break the padlock. The cost of the new lock will be the responsibility of the student.
- The locker must be returned in the same condition as when it was handed in at the beginning of the year, therefore, the student must avoid any damage to the inside or outside of the locker (scratches, stickers, writing, etc.).
- The loss of the locker key (High School) by the student will incur a cost of €2, which will be deducted from the deposit paid.
- The use of the lockers by students will end on the last day of the current School Year.